

Agenda of the meeting to be held on 15-12-2022

13-12-2022

1. Confirmation proceeding of last meeting
2. Welcoming of new members.
3. After inspection of the NAAC PEER TEAM observations of their suggestions and discussion on the strategy to remove the Shortcomings.
4. Determinations of the of the responsibility of AQAR of 2021-22 to the members.
5. Consideration of the work plan for the next five years.



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Today on 15-12-2022 an IQAC meeting was convened in the committee room at 11:00 am. The Chairperson Mr. Pankaj Jaiswal. In which the following members were nominated with the recommendation of Principal –

1. Mr.Pankaj Jaiswal- Chairperson
2. Prof.Archana Pathak-Principal
3. Dr. Jyoti Rani Jaiswal - Co-ordinator
4. Sonmati Patel – Member
5. Dr.Chitra Chaurasia - Member
6. Dr. Radha Rani Singh- Member
7. Dr.Shashi Kumari -Member
8. Dr.Smita- Member
9. Dr. Amit Pandey Member
10. Dr.Archana Singh- Member

Proceedings-

- 1- Firstly, the proceedings of the previous meeting were reviewed.
 - 2- Mr. Pankaj Jaiswal, Chairman of the college, welcomed all the Members and hoped that all the members will work towards the 4th cycle of accreditation.
 - 3- Considering the suggestions of the NAAC Team members, ProfArchanaPathak, Principal said that it is very necessary for all members Should apply for major/minor research projects and seminars should be organized in collaboration with the department.
 - 4- In the current session 2022-23, feedback form should be filled by teaching, non- teaching staffs and students.
 - 5- Change in quiz, in previous years, it was filled by Students, alumni and parents. Dr. Jyoti Rani Jaiswal suggested, it is necessary to update the website from time to time for that help Librarian Mrs. Shikha Jaiswal, Miss Sriya Jaiswal, and Miss Pranjali shall be considered for execution.
- Dr. Amit Pandey suggested that the photographs be of every program should be taken from the Geo-tag photo and saved immediately.

Dr. Shashi Kumari said that all the programme to be held under IQAC, Should be carried out with the banner of the college and for that banner should be made.

It was unanimous that all the program to be held under the IQAC and criterion should be decided amongst the IQAC team member as follows...

1. Dr. Jyoti Rani Jaiswal-Co-ordinator
2. Mrs. Sonmati Patel - Criterion 1.
3. Dr. Chitra chourasia - Criterion 2
4. Dr. Radha Rani Singh - Criterion 3
5. Dr. Shashi Kumari - Criterion 4
6. Dr. Smita - Criterion 5
7. Dr. Amit Pandey - Criterion 6
8. Dr. Archana Singh - Criterion 7

In order to supervision the grade after the third cycle, all the members unanimously thought that the work on all the standards of NAAC should be started from the very beginning like feedback, parent teacher meeting, Alumni, department of ICT, Canteen, Hostel and the person in charge will immediate the work.

Outcomes :

- The result of this meeting was as follows-
- Geo tag photographs of the college events started.
- Website updating works has been executed.
- Questions of feedback form has been changed.
- All the members started work on their criterion.

The vote of thanks was done by Dr.Archana Singh and meeting ended with the permission of the Principal.



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Agenda of the meeting to be held on 05-01-2023

- 1- Confirmation proceeding of last meeting.
- 2- All members IQAC welcomed Chairperson sir and Principal mam on New Year.
- 3- Details of the work mentioned by NAAC PEAR TEAM .
- 4- Action to fill A.Q.A.R of 2021-22.
- 5- Adding the facts based on new education policy to A.Q.A.R of next session.



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Today, on 05-01-2023 an I.Q.A.C. meeting was convened in the committee room at 02:00 P.M. the Chairman Mr. Pankaj Jaiswal and Principal Prof. Archana Pathak with I.Q.A.C members -

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| 1. Mr. Pankaj Jaiswal | – | chairman |
| 2. Prof. Archana Pathak | - | Principal |
| 3. Dr. Jyoti Rani Jaiswal | - | Co-ordinator |
| 4. Mrs. Sonmati Patel | - | Member |
| 5. Dr. Radha Rani Jaiswal | - | Member |
| 6- Dr. Chitra Chaurasia | - | Member |
| 7. Dr. Shashi Kumari | - | Member |
| 8. Dr. Smita | - | Member |
| 9. Dr. Amit Panday | - | Member |
| 10. Dr. Archana Singh | - | Member |

Proceeding-

- 1- Firstly, the proceedings of the previous meeting were revised.
- 2- All of us members welcomed the Chairman Mr. Pankaj Jaiswal, Principal Prof. Archana Pathak on the new year and presented the details of their work.
- 3- The college's vision and mission were convened in the current session. Dr. Jyoti Rani Jaiswal prepared feedback forms for teachers, Parents, Alumni, and students. Now all the programs are taken and applied geo-tag photos. In today's meeting, details of all the preferred to be held in the college were ensured Details of what programs will be held Under I.Q.A.C. were presented. Dr. Archana presented a plan to provide stability to all committees for 5 years.
- 4- All members of I.Q.A.C who were divided and provided to the criteria from 1 to 7. All presented a details of the work and changes done by their criteria.
- 5- Efforts will be made to implement Various programs being held under NEP. 2020 in the college Campus. The Principal and all teachers of the college will also register under NEP 2020.
- 6- Dr. Jyoti Rani Jaiswal presented the plan of Action, vision and mission A.Q.A.R. of 2022-23 through P.P.T. Presentation

In which idea was presented an important aspects of the new education, policy 2020 Principal Prof. Archana Pathak I made many suggestions to implement there work.

Outcome-

The result of this meeting was as follows:-

- Planned to provide stability to committees
- The work of updating the website of the college is going on.
- New feedback forms will be implement in the current session.
- All members have almost completed the work of filling a A.Q.A.R of 2021-22.
- Now all the programme in the college are being held under Geo-tag photo and I.Q.A.C.

Dr. Sonmati proposed her thanks to every one. The meeting was ended with the permission of principal mam.



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Agenda of the meeting to be held on 18-04-2023

- 1- Confirmation proceeding of last meeting.
- 2- New Suggestions of all criteria to fill A.Q.A.R of session 2022-2023.
- 3- In terms of making 55s online.
- 4- In the context of making alumni teacher student feedback online.
- 5- For the purpose of creating a new out line of mentor merits.
- 6- In terms of registration in A.B.C.
- 7- For the purpose of creating teachers association funds.
- 8- Best Practice Eco bricks new construction.
- 9- Discussed to get a green audit in college.



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Today On 18-04-2023 an I.Q.A.C. meeting was convened in the committee room at 12. P.M. the chairman Mr. Pankaj Jaiswal and principal prof. Archana Pathak with I.Q.A.C.members –

1- Mr. Pankaj Jaiswal	-	Chairman.
2- Prof. Archana Pathak	-	principal.
3- Dr. Jyoti Rani Jaiswal	-	Co-ordinator.
4- Mrs. Sonmati Patel	-	Member.
5- Dr. Chitra Chaurasia	-	Member
6- Dr. Radha Rani Singh	-	Member.
7- Dr. Shashi Kumari	-	Member
8- Dr. Smita	-	Member
9- Dr. Amit Panday	-	Member
10- Dr. Archana Singh	-	Member.

Proceeding -

1. Firstly the proceedings of the previous meeting were revised.
2. Dr. Jyoti Rani Jaiswal prepared all the form of Criterion I to 7 which are to be filled online , work to provide links on college website.
3. Dr. Chitra Chaurasia sent a student satisfactory survey and sent it to the group of all teachers to fill the girl students online.
4. Mrs. Sonmati Patel sent on alumni feedback , student feedback, teacher feedback to the college group to fill feedback form online.
5. Dr. Chitra Chaurasia has designed now many students of all the students of the college will come into Mentor Mentees under each teacher.
6. Dr. Jyoti Rani Jaiswal has given information to the D.K. Sharma by giving office staff about the pairs and teachers of the college to register in ABC.
7. Dr. Archana Singh has done process in the college to open an account of student welfare fund.
8. Sri Krishna Mohan Ji Environmentalist has been contacted to create Ecobricks new items.

Outcome -

- Details of activities that take place in the college are available on the website.
- Online survey of this session was done.

- The feedback forms process of alumni Student and teacher was completed.
- Mentor-Mentee merits outlined in college.
- The coopreation of student welfare fund teachers has been opened with funds.



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